

ANNUAL REPORT OF RECORDS HOLDINGS				NOTE: SHOW ALL VOLUME IN CUBIC FEET USING THE CONVERSIONS FURNISHED ON THE FRONT AND BACK OF THIS FORM.	
TO: OIS/Records Systems Branch 1236 Ames Building			FROM: (Directorate and Office) DDA/OIS/CRD		
1. OFFICE FILES: Correspondence, Cases, Etc.			LINEAR FEET 85.4	CUBIC FEET 85.4	
2. CARD-SIZE FILES: Indexes, Tab Cards, Others. DO NOT include microforms.			7.1	.8	
3. ODD-SIZE MATERIAL: Maps, Photographs, Charts, Movie Film, Etc.					
4. REFERENCE MATERIAL: Library books, Catalogs, Manuals, Etc.			33.2	33.2	
5. MAGNETIC RECORDS	Computer Tapes	NUMBER	///		
	Audio Tapes		/// ÷ 7 = ///		
	Video Tapes		/// ÷ 20 = ///		
	Disc Packs		/// ÷ 7 = ///		
	Word Processing Magnetic Tapes		/// ÷ 72 = ///	Negligible	
	Word Processing Magnetic Cards	///	÷ 6 =		
	Magnetic Diskettes 5 1/4"	///	÷ 5 =		
	Magnetic Diskettes 8"	///	÷ 2 =		
	Paper Tapes (on reels)		/// ÷ 72 = ///		
	6. MICROFORM RECORDS	Reels	NUMBER (16mm)	NUMBER (35mm)	16mm ÷ 84 =
				35mm ÷ 54 =	
Aperture Cards		///		÷ 6 =	
Microfiche		///		÷ 6 = Negligible	
7. TOTAL VOLUME ON HAND (1 through 6)				119.4	
8. VOLUME DESTROYED WITHIN OFFICES DURING CURRENT FISCAL YEAR				Unknown	
9. VOLUME OF RECORDS REPORTED ON HAND LAST FISCAL YEAR				113.3	
10. DIFFERENCE BETWEEN ITEMS 7 AND 9 ABOVE			INCREASE DECREASE	6.1	

STAT

28 Sep 81

DATE

ANNUAL REPORT OF RECORDS HOLDINGS				NOTE: SHOW ALL VOLUME IN CUBIC FEET USING THE CONVERSIONS FURNISHED ON THE FRONT AND BACK OF THIS FORM.	
TO:			FROM: (Directorate and Office)		
			C/CRD		
1. OFFICE FILES: Correspondence, Cases, Etc.			LINEAR FEET 13.5	CUBIC FEET 13.5	
2. CARD-SIZE FILES: Indexes, Tab Cards, Others. DO NOT include microforms.					
3. ODD-SIZE MATERIAL: Maps, Photographs, Charts, Movie Film, Etc.					
4. REFERENCE MATERIAL: Library books, Catalogs, Manuals, Etc.			15.2	15.2	
5. MAGNETIC RECORDS	Computer Tapes		NUMBER	/ / / / / / / / / /	
	Audio Tapes			/ / / / ÷ 7 = / / / /	
	Video Tapes			/ / / / ÷ 20 = / / / /	
	Disc Packs			/ / / / ÷ 7 = / / / /	
	Word Processing Magnetic Tapes			/ / / / ÷ 2 = / / / /	
	Word Processing Magnetic Cards			/ / / / ÷ 72 = / / / /	
	Magnetic Diskettes 5 1/4"		/ / / / / / / / / /	÷ 6 =	
	Magnetic Diskettes 8"		/ / / / / / / / / /	÷ 5 =	
	Paper Tapes (on reels)		/ / / / / / / / / /	÷ 2 =	
6. MICROFORM RECORDS	Reels	NUMBER (16mm)	NUMBER (35mm)	/ / / / ÷ 72 = / / / /	
				16mm ÷ 84 = / / / /	
				35mm ÷ 54 = / / / /	
	Aperture Cards		/ / / / / / / / / /	÷ 6 =	
		Microfiche	/ / / / / / / / / /	÷ 6 =	
7. TOTAL VOLUME ON HAND (1 through 6)				28.70	
8. VOLUME DESTROYED WITHIN OFFICES DURING CURRENT FISCAL YEAR				Unknown	
9. VOLUME OF RECORDS REPORTED ON HAND LAST FISCAL YEAR				22.03	
10. DIFFERENCE BETWEEN ITEMS 7 AND 9 ABOVE				INCREASE 6.67 DECREASE	

STAT

28 SEP 81
DATE

ANNUAL REPORT OF RECORDS HOLDINGS				NOTE: SHOW ALL VOLUME IN CUBIC FEET USING THE CONVERSIONS FURNISHED ON THE FRONT AND BACK OF THIS FORM. (Directorate and Office)	
TO:			FROM:		
			CRD/ADMIN		
			LINEAR FEET	CUBIC FEET	
1. OFFICE FILES: Correspondence, Cases, Etc.			12.7	12.7	
2. CARD-SIZE FILES: Indexes, Tab Cards, Others. DO NOT include microforms.					
3. ODD-SIZE MATERIAL: Maps, Photographs, Charts, Movie Film, Etc.					
4. REFERENCE MATERIAL: Library books, Catalogs, Manuals, Etc.					
5. MAGNETIC RECORDS	Computer Tapes				
	Audio Tapes				
	Video Tapes				
	Disc Packs				
	Word Processing Magnetic Tapes				
	Word Processing Magnetic Cards				
	Magnetic Diskettes 5 1/4"				
	Magnetic Diskettes 8"				
	Paper Tapes (on reels)				
6. MICROFORM RECORDS	Reels	NUMBER (16mm)	16mm		
	Aperture Cards		35mm		
	Microfiche				
7. TOTAL VOLUME ON HAND (1 through 6)				Negligible	
8. VOLUME DESTROYED WITHIN OFFICES DURING CURRENT FISCAL YEAR				12.7	
9. VOLUME OF RECORDS REPORTED ON HAND LAST FISCAL YEAR				Unknown	
10. DIFFERENCE BETWEEN ITEMS 7 AND 9 ABOVE				14.6	
				1.9	

STAT

ANNUAL REPORT OF RECORDS HOLDINGS

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TO:

FROM:

(Directorate and Office)

CRD/OPS

1. OFFICE FILES: Correspondence, Cases, Etc.

LINEAR EFFECT

17.7

CUBIC FEET

17.7

2. CARD-SIZE FILES: Indexes, Tab Cards, Others.
DO NOT include microforms.

3. ODD-SIZE MATERIAL: Maps, Photographs, Charts,
Movie Film, Etc.

4. REFERENCE MATERIAL: Library books, Catalogs, Manuals, Etc.

2.0

2.0

5. MAGNETIC RECORDS

Computer Tapes

NUMBER

Audio Tapes

Video Tapes

Disc Pucks

Word Processing Magnetic Tapes

Word Processing
Magnetic Cards

Magnetic Diskettes 5 1/4"

Magnetic Diskettes 8"

Paper Tapes (on reel(s))

5. MICROFORM RECORDS

Reels

NUMBER: 1600

N (BCR (35.0m))

Aperture Cards

Microfiche

7. TOTAL VOLUME ON HAND (1 through 6)

19.70

B. VOLUME DESTROYED WITHIN OFFICES DURING CURRENT FISCAL YEAR

Unknown

9. VOLUME OF RECORDS REPORTED ON HAND LAST FISCAL YEAR

21.29

10. DIFFERENCE BETWEEN ITEMS 8 AND 9 ABOVE

INCREASE

DECREASE

1.59

STAT

3581 OBSOLETE PREVIOUS EDITIONS

Approved For Release 2005/08/02 : CIA-RDP85B00236R000200040006-3

SIGNATURE _____

28 Sep 81

ANNUAL REPORT OF RECORDS HOLDINGS				NOTE: SHOW ALL VOLUME IN CUBIC FEET AND THE CONVERSIONS FURNISHED ON THE FRONT AND BACK OF THIS FORM. (Directorate and Offices)	
TO:		FROM: CRD/OPS/OSS			
1. OFFICE FILES: Correspondence, Cases, Etc.				LINEAR FEET	
				11.9	11.90
2. CARD-SIZE FILES: Indexes, Tab Cards, Others. DO NOT include microforms.				3.0	.33
3. ODD-SIZE MATERIAL: Maps, Photographs, Charts, Movie Film, Etc.					
4. REFERENCE MATERIAL: Library books, Catalogs, Manuals, Etc.				8.5	8.50
5. MAGNETIC RECORDS	Computer Tapes		NUMBER	11.9	
	Audio Tapes			11.9	
	Video Tapes			20	
	Disc Packs			11.9	
	Word Processing Magnetic Tapes			11.9	
	Word Processing Magnetic Cassettes			5	
	Magnetic Diskettes 5 1/4"			5	
	Magnetic Diskettes 8"			2	
	Paper Tapes (on reels)			11.9	
6. MICROFORM RECORDS	Reels	NUMBER (16mm)	NUMBER (35mm)	16mm - 8.1	
	Aperture Cards			35mm - 5.1	
	Microfiche			6	
				6	
7. TOTAL VOLUME ON HAND (1 through 6)					20.73
8. VOLUME DESTROYED WITHIN OFFICES DURING CURRENT FISCAL YEAR					Unknown
9. VOLUME OF RECORDS REPORTED ON HAND LAST FISCAL YEAR					23.00
10. DIFFERENCE BETWEEN ITEMS 7 AND 9 ABOVE				INCREASE DECREASE	2.27

STAT

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TO:

FROM:

CRD/S&T

LINEAR FEET

CUBIC FEET

8.6

8.6

1. OFFICE FILES: Correspondence, Cases, Etc.

2. CARD-SIZE FILES: Indexes, Tab Cards, Others.
DO NOT include microforms.3. ODD-SIZE MATERIAL: Maps, Photographs, Charts,
Movie Film, Etc.4. REFERENCE MATERIAL: Library books, Catalogs,
Manuals, Etc.5. MAGNETIC
RECORDS

Computer Tapes

NUMBER

Audio Tapes

Video Tapes

Disc Packs

Word Processing
Magnetic TapesWord Processing
Magnetic Cards

Magnetic Diskettes 5 1/4"

Magnetic Diskettes 8"

Paper Tapes (on reels)

6. MICROFORM
RECORDS

Reels

NUMBER (16mm)

NUMBER (35mm)

Aperture Cards

Microfiche

7. TOTAL VOLUME ON HAND (1 through 6)

14.60

8. VOLUME DESTROYED WITHIN OFFICES DURING CURRENT FISCAL YEAR

Unknown

9. VOLUME OF RECORDS REPORTED ON HAND LAST FISCAL YEAR

14.75

10. DIFFERENCE BETWEEN ITEMS 7 AND 9 ABOVE

INCREASE

DECREASE

.15